

APPLICATION OF KNOWLEDGE MANAGEMENT TO TRAINING AND TRAINING EVENTS IN THE HEALTH SECTOR

The Best Practices in Czech Republic

Best Practice 3

This Best Practice is related to the Training Event:

[Smoking cessation treatment course](#)

([Click here](#) to access the Form on to the Hippocrates portal)

<p>Definition of target group</p>	<p><i>Were the target group KM training needs previously identified?</i></p> <p>YES – In general, there was a need to enhance knowledge and skills in the early identification and brief interventions in the field of addictive behavior.</p> <p><i>Were the KM training needs of target group previously assessed?</i></p> <p>YES – as an outcome of former communication and collaboration.</p>
<p>Identification of training staff</p>	<p><i>Which was the process for the selection of the trainers?</i></p> <p>Trainers were experienced professionals, approved by the Ministry of Health.</p> <p><i>How were the skills and experiences of the trainers assessed?</i></p> <p>Long-term collaboration, results of their work inc. publications and lectures performed.</p>
<p>Courses methodology and material</p>	<p><i>Was the methodology adopted for the course consistent with the specific needs of the target group?</i></p> <p>YES, the methodology carried within the framework of the EU PHEPA Project was adapted and used.</p> <p><i>Were the training material distributed consistent with the learning needs of the target group?</i></p> <p>YES (sample on CD)</p> <p><i>Were a sufficient number of practical KM examples provided during the course?</i></p> <p>YES – The training consisted from 15 hours of lectures and 5 hours of practical training.</p> <p><i>What the teaching methods were used during the Course to involve participants?</i></p> <p>Using of Work documents, round tables, discussions, practicing in particular skills.</p>

<p>Course contents</p>	<p><i>Were the KM course contents consistent with the needs of the trainees?</i></p> <p>YES</p> <p><i>Was the course programme organized in an effective way?</i></p> <p>YES</p> <p><i>The programme prepared involving trainers?</i></p> <p>YES</p>
<p>Results</p>	<p><i>Calculation of the balance between the number of trainees enrolled / those who completed the training course / those who passed the final exam (if available)</i></p> <p>3 trainers, 2 x 15 trainees, 13 passed the exam</p> <p><i>Analysis of the balance between the skills the trainees had at the beginning of the training course and at the end of it:</i></p> <p>All trainees carried out the Final test.</p>
<p>Evaluation</p>	<p><i>Were the trainees asked to complete an evaluation form?</i></p> <p>YES</p> <p><i>If yes, which main aspects of the course were evaluated?</i></p> <p>Ability to use particular skills trained, comments and suggestion on the pace of the training, methods used quality of course materials).</p> <p><i>If yes, what was the result of the evaluation made by the trainees? (if available)</i></p> <p>The vast majority of trainees answered they increased their skills to some extent or a lot. They were also satisfied both with the course of the training and materials provided.</p>
<p>Reference model for the evaluation</p>	<p>e.g.</p> <ul style="list-style-type: none"> - reaction of student (satisfaction) – what they thought and felt about the training: very interesting - learning – the resulting increase in knowledge or capability: 5 questions – Answers - 4x a lot, 1x to some extent - behaviour – extent of behaviour and capability improvement and implementation / application: very good - results – the effects on the business or environment resulting from the trainees's performance very good

Other elements	<i>During the course, the tutor were involved?</i> YES <i>There was the community online for the discussion after the end of course? NO</i>
Comments	